

# NEVADA STATE BOARD OF PODIATRY

## BOARD MEETING MINUTES OF June 9, 2014

1. **Call to order, roll call of members, and establish a quorum.** The meeting was called to order at 6:00 p.m. by Dr. Douglas Stacey, President. Board Members present: Dr. Douglas Stacey, President; Dr. Clark Pillsbury, Vice President; Dr. Christine Clark, Secretary/Treasurer; Donna Baushke, Public Member. Non-Members present: Richard Dreitzer, Legal Counsel; Allison Tresca, Interim Executive Director.
2. **Public comment.** None
3. **Review and approval of March 10, 2014 board meeting minutes.** March 10, 2014 Board meeting minutes approved as written.
4. **Review and consideration of hiring Carol Woods as bookkeeper for the Board.** Hiring per contract presented– they discussed the concerns of costs, however it was unanimously decided that they needed another set of eyes on the books and someone to handle taxes and payroll and the benefit to the Board was worth it. They also noted that any questions the public or state may ask as to the security of the funds, in light of what happened with the fraud, would allow the Board to show they took action and made changes to ensure the funds are protected. Allison noted that Ms. Woods works with some of the Boards and is a true asset to have as she understands the uniqueness of a licensing Board.
5. **The Board to define “leg” per NRS 635.085 – Authorized activities of licensed podiatric physician.** The Board defines leg as the “Hip down”. Allison advised the Board that a definition was already established in 2011, defining "leg" as from the hip down. The Board made no changes to this definition.
6. **How does the Board define “direct supervision” per NRS 635.075.** The Board members were tasked with submitting their proposals to the President as soon as possible for compilation. The President would review and present options at the next meeting for all to consider.
7. **Review and consideration of hiring an Executive Secretary/Executive Director and all matters relating thereto.** Allison Tresca confirms her faith in the new Director and stated she would help during the transition.
8. **Review and consideration of hiring an Investigator and all matters relating thereto.** It was discussed that the Physical Therapy Board pays their inspectors \$40 per hour and they must be licensed in NV, in good standing, for at least 5 years and they undergo formal national training at the

Board's expense. The Board members discussed placing a notice on the Board's website for those interested to contact the Board and that would start the ball rolling as to interest. Once the interest was determined, the Board would decide on pay and training.

**9. Update on appointments of the Board members.** Terms of Board Members were discussed at this time.

**10. Review and approval of Treasurer's Report for the period ending April 30, 2014.** Financial reports approved. Allison noted the Board should review financials at every meeting.

**11. Update on activities of the Board office.** Discussed hiring of new director. Allison Tresca confirmed her faith in the new director and stated she would help during the transition. She reminded the Board to tackle the complaints as soon as possible.

**12. Public comment.** None

**13. Items for future agendas.**

**14. Attorney-client meeting.**

**15. Adjournment.** Meeting adjourned by President Stacey.

**\*\*The flash drive containing the original June 9, 2014 Board of Podiatry meeting minutes was compromised. The meeting minutes contained herein are to the best recollection of Interim Executive Director Allison Tresca.**